

# ENGLISHCONNECT: INSTRUCTOR MANUAL ADDENDUM

## ADDENDUM TO INSTRUCTOR MANUALS FOR ENGLISHCONNECT 1, ENGLISHCONNECT 2, AND LEARN ENGLISH NOW

### Policies toward Minor Students

It is anticipated that EnglishConnect instructors and assistant instructors will teach EnglishConnect courses in Church meetinghouses and that some of the students will be minors. EnglishConnect courses must always follow the Church policy that at least two responsible adults should be present at all times during each class meeting. If there is only one instructor, then an adult class member should be assigned to be present at all times during each class. Classes should not be held if there are not at least two responsible adults present at all times.

Instructors and assistant instructors should never be in classrooms without at least two responsible adults present at all times. Likewise, they must not work one-on-one with a minor student in private. EnglishConnect instructors must always follow the Church policy that at least two responsible adults should be present at all times during each class or tutoring meeting.

EnglishConnect instructors should not give or receive money or gifts as part of any tutoring or teaching relationship or post pictures of those they tutor or teach on social media without their permission. Instructors should read and view all training material and videos.

*Note:* Minors must submit a signed parental consent form prior to participation. Completed forms must be stored by local leaders and available for audit. Forms can be downloaded from [englishconnect.lds.org](https://englishconnect.lds.org). If you have minors in your class, you must collect the signed consent forms and deliver the forms to the local leader.

## PARTICIPANT DISCLOSURE

At the beginning of the first class session, you must read the following participant disclosure aloud to the group.

### EnglishConnect Participant Disclosure

EnglishConnect is an English-language learning program affiliated with The Church of Jesus Christ of Latter-day Saints, a worldwide Christian church with headquarters in Salt Lake City (the “Church”). The program is designed to increase English-language proficiency through in-person lessons, online or audio modules, and additional course work.

EnglishConnect instruction is provided by volunteers affiliated with the Church. Although lessons are intended to improve English-language proficiency, they will also contain religious content.

There is no fee for EnglishConnect courses, but there may be a minimal fee for course materials.

EnglishConnect courses do not carry any type of accreditation, degree, or unit by any educational or training program or training institution.

Participation is voluntary. Participants can leave the class or stop attending at any time.